

Setting up Imprint Business Cards

1. Set up Prinergy Job.
2. Refine Postscripts of BCs.

3. Import Imposition Template.
Under Edit > Import Imposition

a) Location: Imposition on OSX1 05_Common_JTS Commercial Ryobi Masters
b) Click on correct master (ends in pjtf)
c) Click through next screen.

4. Assign Page to Position.
Under Edit > Assign Page to Position (Splat Y)

a) If pages fall in no order, click OK.
b) Click through next screen.

| Position | Page |
|----------|-------------------------------|
| q1 | forsythe_angela_b.indd.p1.pdf |
| q2 | oreen_eric.indd.p1.pdf |
| q3 | anderson_josh.indd.p1.pdf |
| q4 | ankrum_maria.indd.p1.pdf |

5. Publish EPS file.

a) Click on signatures located at the top of the palette.
b) Go to Process > Imposition Proof > To Network Impose EPS > Imposed EPS Ryobi.
c) Click through next screen of preset.

6. Create PDF file with Distiller.

In Distiller, edit Prinergy Preference to distill page at 12" x 18".

7. Open PDF in Acrobat.

- Crop pages to just outside of the crop marks.
- Save over file.
- Delete .eps file and mark location on ticket.